

## PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf	Sheriff John Gossage – BC Sheriff	Director Tom Madigan – County Rescue
Chief Ron Towns – Denmark PD	Chief Jeff Roemer – DePere Fire/Rescue	Chief Derek Beiderwieden – DePere PD (Chair)
Chief David Litton – Green Bay Metro FD	Chief Tom Molitor – Green Bay PD	Chief Randy Bani – Hobart/Lawrence PD
Chief Kurt Minten – Lawrence FD	Chief Rich VanBoxtel – Oneida PD	Chief Randall Dunford – Pulaski PD
Chief Tom Kajawa – UW-Green Bay PD	Chief Perry Kingsbury – Wrightstown PD	

The Brown County Public Safety Communications Advisory Board met on January 22, 2014 at 10:00 a.m. Not enough members were present for quorum. Following are informational notes.

Present: Derek Beiderwieden, John Gossage, David Litton, and Jeff Roemer

Also Present: Cullen Peltier

Discussed changing the quorum to members present.

Discussed appointing a Vice-Chair to run meetings in the absence of the Chair.

### Radio Project Update

Green Bay Metro Transit is up on the new system as of today. Brown County parks will be coming on next.

The projected completion date for the project is the end of June to allow for decommissioning of the old network.

There are paging issues with phantom or ghost pages, referred to as falsing. Adjust settings for falsing.

Some firefighters are getting the page, while others are not. Everything from our end is solid; the page goes out, the tone goes out, and pages are confirmed. The page problem is on the subscriber end. Individual departments reprogrammed their radios when narrow banded. According to the tech, it is a sensitivity issue, the fine line of sensitivity must be found.

### Communications Center Update

Busy Study – After the radio outage in November, AT&T conducted a busy study and determined PSC is over trunked. Currently there are 10 landlines which are included in the phone bill and 10 cell lines with an additional charge. On February 5<sup>th</sup> landline trunks and cell trunks will be combined into the landline trunk. Combining trunks will reduce our cost approximately \$24-25,000 per year. NENA standards must be met. The trunks will be monitored weekly and we can go back to separate trunks at any time if necessary.

New Schedule – The new schedule with 10-hour and 12-hour shifts started Sunday. It's going pretty good so far; a couple of issues were addressed. The Scheduling Committee continues to meet to ensure the new schedule meets our intent.

Code of Conduct – PSC worked with HR to draft a Code of Conduct policy. It's now at Corp Council for approval.

Peer Support Group – PSC is working on an internal mentoring and peer support group for a Critical Incident/Stress policy. Triggers have been identified that will require attendance at a debriefing, but the individual doesn't have to participate.

UWGB will be moving to GBPD console on April 1<sup>st</sup>. The move does not involve many changes for PSC.

Pre-Alert EMS – PSC worked with EMS and Fire Chiefs on Pre-Alert for EMS ProQA. Implementation is planned for April 1<sup>st</sup>.

Pre-Alert MABAS – Pre-Alert MABAS calls went into effect on January 1<sup>st</sup>.

PSC has one vacant Telecommunications Operator position. Renee Ruiz was promoted to Assistant Director which left a Communications Supervisor position vacant. This position was filled internally by Pat Perez which left a Telecommunications Operator position open. This position will be filled on March 3<sup>rd</sup> from the eligibility list. PSC is considering hiring LTE, train as LTE, the LTE will fill openings on the schedule. When a position is open, the already trained LTE will be hired.

#### Phone/CAD Upgrades

Cullen met with Purchasing for a timeline to draft an RFP for the new Phone/CAD upgrade. Committee members will meet Monday, January 27<sup>th</sup>, 1:30 pm. The committee will draft an RFP to submit to the Public Safety Committee for review at their March meeting. The committee will also be responsible for scoring the RFPs as they are submitted.

#### Standard Operating Procedures

DePere and Ashwaubenon are working together reviewing and standardizing their procedures because they are now at the same position.

#### 5-Year Strategic Plan

Cullen passed a single copy of the 5-Year Strategic Plan Report. Cullen will meet with the executive next week, and then it goes to the Board to receive and place on file. After publication it will be available to the Advisory Board.

#### Performance Based Bonus Plan

The Executive included in the 2014 budget and the County Board approved a 1% increase in salaries and an additional 1% discretionary portion based on performance. Individual departments developed criteria for the performance based portion. Performance evaluations will be tailored to the bonus plan criteria. Evaluations will be conducted starting in September.

#### Roundtable

DePere Fire Rescue is concerned with paging delays. Cullen will address. Continue to send issues to Cullen.

Green Bay Metro Fire is testing with phantom calls to identify if issues are technical, equipment or personnel. Green Bay Metro Fire personnel have been sitting in the center to see what goes on in the center. Litton encourages PSC personnel to also ride along with Fire.

#### Other Matters

Net Motion – BC IT department received a request from an outside agency to be set up in the Net Motion system. There will probably be more requests in the future from fire departments. It would be relatively cheap to share with other agencies within the county. Would have come up with a way to allocate expenses with other users.

#### Next Meeting

Next meeting will be Wednesday, April 23<sup>rd</sup>, 10:00 a.m. – PSC Training Room.